

18 AUG 1988

MEMORANDUM FOR: Director of Foreign Broadcast Information  
Service

VIA: Chief, Administrative Staff, FBIS  
Chief, Personnel & Training Branch, FBIS

FROM: [REDACTED]  
Director of Logistics

25X1

SUBJECT: [REDACTED]

25X1

1. The Office of Logistics (OL) is pleased to nominate  
[REDACTED] GS-09 Computer Assistant, as the  
replacement for [REDACTED] in position HF554.

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2. [REDACTED] entered on duty with the Agency and OL in  
May 1983 as a Clerk Typist. She is currently assigned to the  
Interdepartmental Support Branch, Supply Group where her  
performance is described as excellent. She has consistently been  
depicted as a self-starter whose "can-do" attitude, dedication,  
and strong interpersonal skills allow her to perform any job  
well. Based on her past performance, OL is confident that  
[REDACTED] can fulfill the duties of this position.

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3. If you concur in this nomination, arrangements will be  
made between this office and yours for a reporting date. Attached  
for your review is [REDACTED] Official Personnel File.

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25X1

Attachment

CONCUR:

25X1

[REDACTED]  
Director, Foreign Broadcast Information  
Service

*24 Aug 88*  
Date

Downgrade to ADMIN - INTERNAL USE ONLY  
when separated from SECRET attachment

OL 3198/88

S E C R E T